**BRIDGWATER AMATEUR SWIMMING CLUB**

**Code of Conduct for Parents**

**Members have the responsibility to:**

1. Ensure the club has up to date contact details for you and/or an alternative emergency contact.
2. Complete and **return** any health and/or consent forms as requested by the club promptly. Inform the Coach of any current medical condition, injury, disability and medication; any changes in the state of the child’s health should be reported to the coach prior to training sessions.
3. Deliver and collect the child punctually to and from coaching sessions/swim meets.  Please inform a member of the committee or coaching staff if there is an unavoidable problem.  If the club changes your child’s lane and swim times they will endeavour to inform you at the earliest time but please remember that change is to provide appropriate levels of training and enable your child to progress and should be facilitated and encouraged at all times.
4. Inform the Coaching staff before a session if your child is to be collected early from a coaching session/meet and, if so, by whom.
5. Ensure your child is properly and adequately attired for the training sessions including all required equipment, i.e. hat, goggles etc.
6. Encourage your child to obey the rules and support them to do their best.
7. Behave responsibly as a spectator at training/meets and treat swimmers, coaches, committee members and parents of your own and other club's with due respect meeting the ASA commitment to equality, diversity and inclusion.
8. Ensure you do not use inappropriate language within the club environment.
9. Show appreciation and support your child and all the team members.
10. Ensure your child’s needs are met in terms of nutrition and listen to advice given from the club Coach/nutritionist.
11. Support the club Coach and committee appropriately and raise any concerns you have in an appropriate manner.  Details of the club's Welfare Officer can be found on the Notice Board and Website.
12. Arrange to have discussions with the Coach after the session and at a convenient time. Please do not interrupt the coaching staff during the session.
13. Most of all, help your child enjoy the sport and achieve to the best of their ability.
14. Any work/activity completed for the club, including photographs taken, remain the property of the swim club after the individual has left the club.

**The club will undertake to:**

1. Inform you at once if your child is ill and ensure their wellbeing until you are able to collect him/her.
2. Ensure good child protection guidelines are followed at all times to keep your child safe.
3. Ensure all activities are properly supervised/taught/coached and consent is obtained for any activity outside of that previously agreed.
4. Consider disciplinary action following any inappropriate comments or remarks made on social networking sites that would bring the club, its members or committee into disrepute.

**The Parent/Carer has the right to:**

1. Make a complaint to the club if they feel the club or a member of the club is not acting appropriate to ASA/club laws and rules.  Details of how to do this can be obtained from the Welfare Officer.
2. Make a complaint on behalf of their child to the ASA.

**Breaches in the Code of Conduct:**

**The clubs full Behaviour Policy is relevant to all members (parents and Swimmers) and contains a full version of the disciplinary procedures for both, so please make yourself familiar with it.** - it is available on the website and Facebook page or via a committee member.

Breaches in the Code of Conduct or Behaviour Policy will result in the club’s disciplinary procedure being implemented. This is a brief version of the disciplinary procedure referring to parents -

1) in the first instance give the person concerned will be given a formal verbal warning.

2) Should further action be necessary, this will take the form of a formal written warning. The person concerned will be required to submit a written response within 14 days of the correspondence having been received.

3) If neither the verbal or written warnings adequately address the Club’s concerns, the person will be excluded from the Club. The decision to exclude somebody from the Club will be communicated in writing.

The person against whom the disciplinary action has been taken will have a right of appeal.

**Photographs**

**I am happy for photographs of my child to be used for promotional purposes on the club website, Facebook site and press releases. YES/NO**

Signed……………………………………………………………………………

Print……………………………………………………………………………..

Dated…………………………………………………………………………